

Treasury Services



Business Banking

Mobile Deposit Guide

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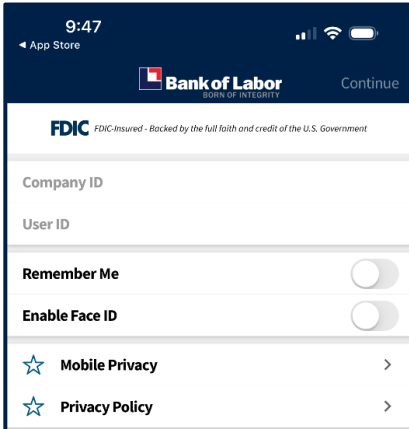
Welcome to the Bank of Labor Business Mobile Deposit Guide. Depositing checks has never been easier with our simple mobile deposit feature. Follow these straightforward steps to deposit your checks quickly and securely. If you encounter any issues or have questions, please don't hesitate to contact our support team for assistance.

Step 1

Download the **Bank of Labor Business Mobile** app.

Step 2

Enter **Company ID** & **User ID**.



9:47
App Store

Bank of Labor
BORN OF INTEGRITY

Continue

FDIC FDIC-Insured - Backed by the full faith and credit of the U.S. Government

Company ID

User ID

Remember Me ☐

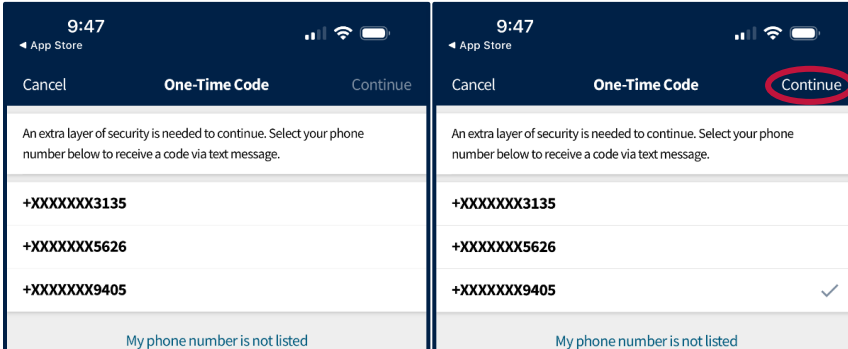
Enable Face ID ☐

☆ Mobile Privacy >

☆ Privacy Policy >

Step 3

A One-Time Code may be required if accessing the app for the first time. Select the phone number to receive a code via text message and click **Continue**.



9:47
App Store

Cancel One-Time Code Continue

An extra layer of security is needed to continue. Select your phone number below to receive a code via text message.

+XXXXXXXX3135

+XXXXXXXX5626

+XXXXXXXX9405

My phone number is not listed

9:47
App Store

Cancel One-Time Code **Continue**

An extra layer of security is needed to continue. Select your phone number below to receive a code via text message.

+XXXXXXXX3135

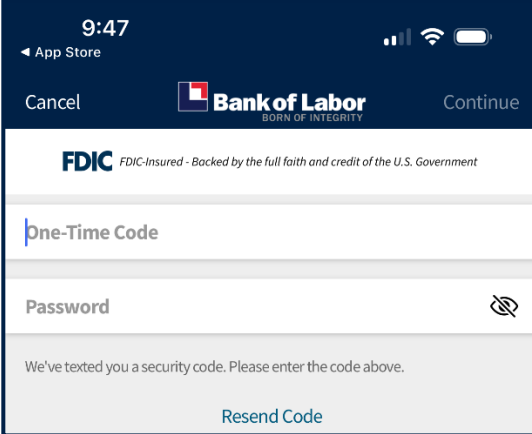
+XXXXXXXX5626

+XXXXXXXX9405 ✓

My phone number is not listed

Step 4

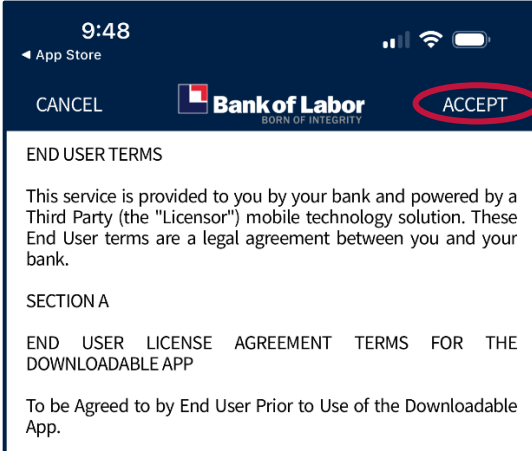
On the next screen, enter in the **One-Time Code** received via text and your **password**, then click on **Continue**.



The screenshot shows the Bank of Labor mobile app login screen. At the top, the status bar displays the time 9:47, signal strength, Wi-Fi, and battery icons. Below the status bar, there is a navigation bar with a back arrow labeled 'App Store', the Bank of Labor logo with the tagline 'BORN OF INTEGRITY', and a 'Continue' button. The main content area has a dark blue header with the FDIC logo and the text 'FDIC-Insured - Backed by the full faith and credit of the U.S. Government'. Below this, there are two input fields: 'One-Time Code' and 'Password'. Two red arrows point to these fields from the left. Below the input fields, there is a message: 'We've texted you a security code. Please enter the code above.' and a 'Resend Code' link. The 'Continue' button is at the bottom right.

Step 5

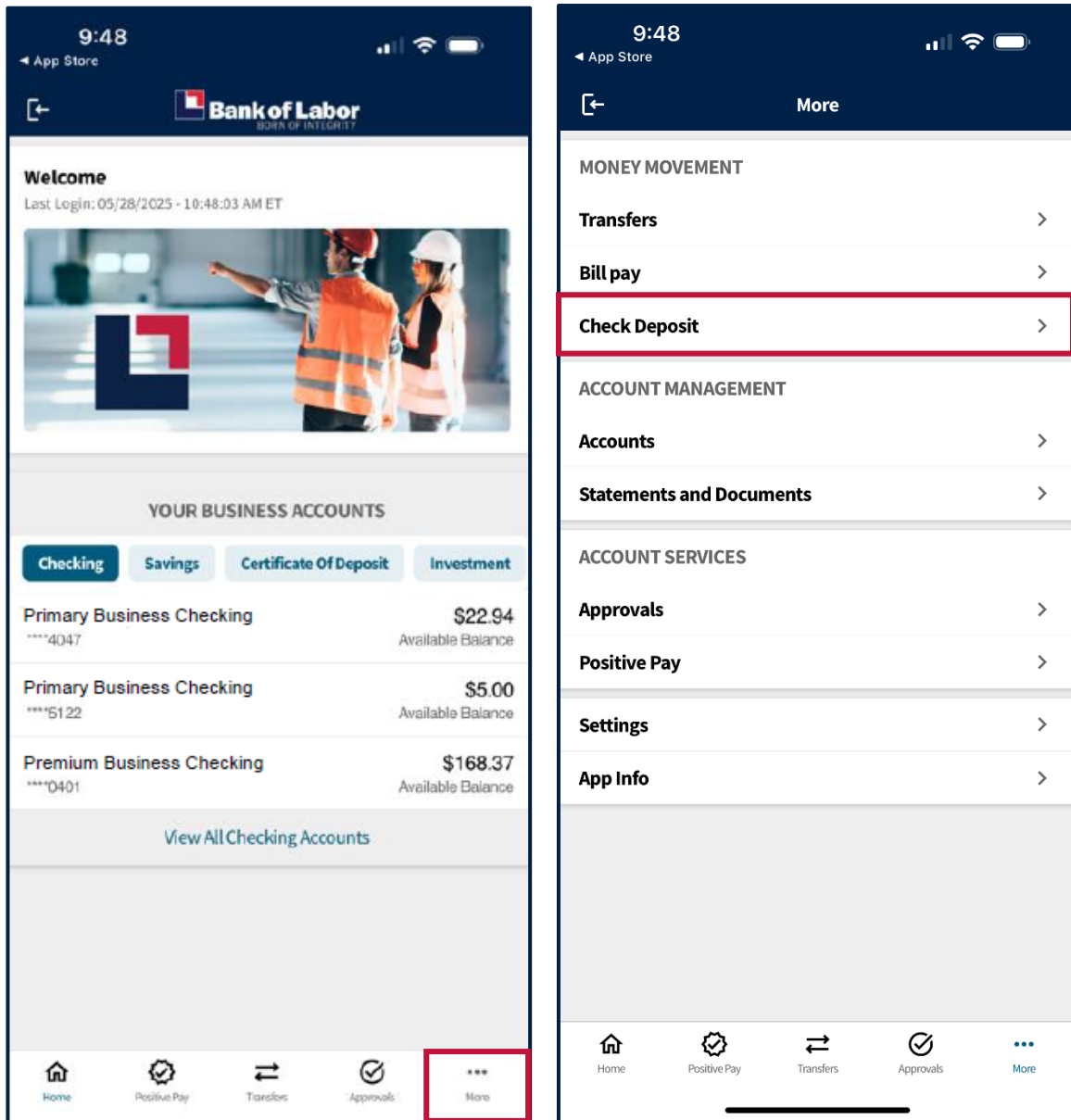
Next, review and Accept the Mobile Banking Service Agreement.



The screenshot shows the Bank of Labor mobile app End User Terms screen. At the top, the status bar displays the time 9:48, signal strength, Wi-Fi, and battery icons. Below the status bar, there is a navigation bar with a back arrow labeled 'App Store', the Bank of Labor logo with the tagline 'BORN OF INTEGRITY', and an 'ACCEPT' button circled in red. The main content area has a dark blue header with the text 'END USER TERMS'. Below this, there is a paragraph of text: 'This service is provided to you by your bank and powered by a Third Party (the "Licensor") mobile technology solution. These End User terms are a legal agreement between you and your bank.' Below the paragraph, there is a section titled 'SECTION A' with the text 'END USER LICENSE AGREEMENT TERMS FOR THE DOWNLOADABLE APP'. At the bottom, there is a line of text: 'To be Agreed to by End User Prior to Use of the Downloadable App.'

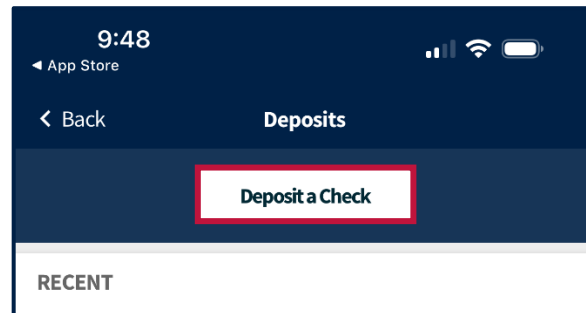
Step 6

From the home page, click on the three (3) dots towards the bottom right of the screen and select **Check Deposit**.



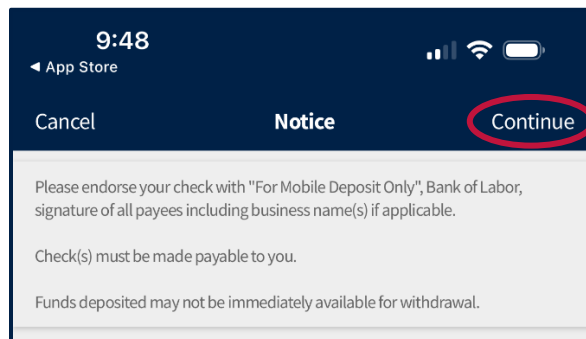
Step 7

Click on **Deposit a Check**.



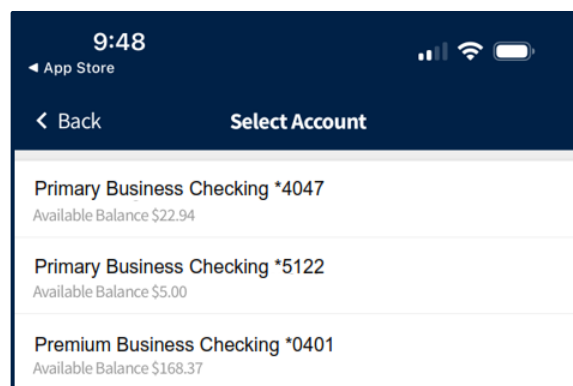
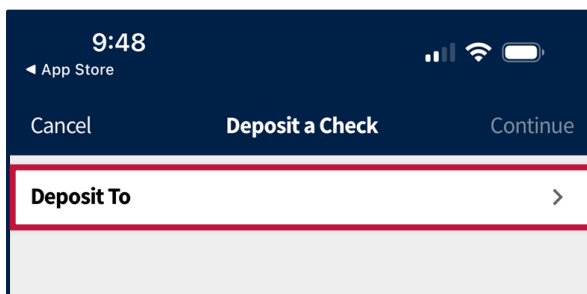
Step 8

Click on **Continue**.



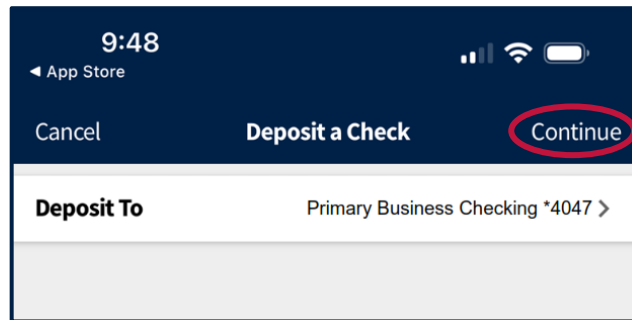
Step 9

On the next screen, click on **Deposit To** then select the Account.



Step 10

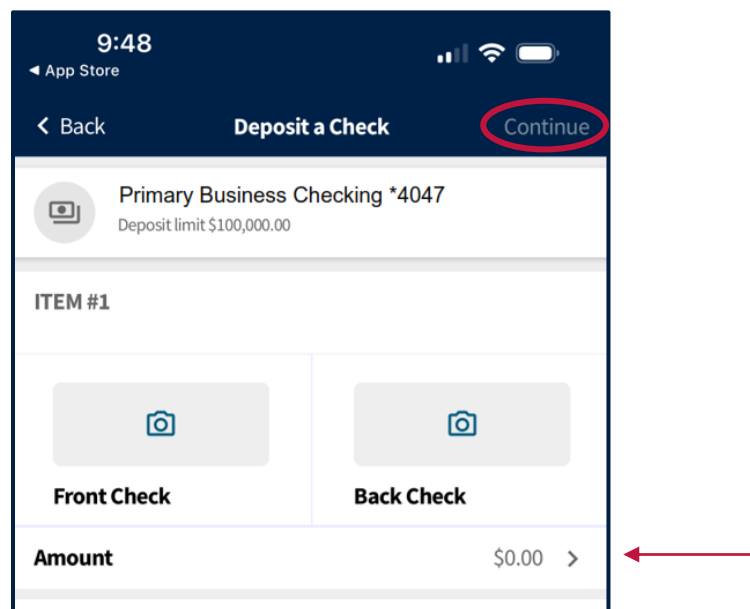
The next screen will display the Deposit To Account Information. Click on **Continue**.



Step 11

Capture the Front & Back images of the check.

- Fit check into frames
- Tap on the capture icon
- Tap the green icon to accept the image



- Tap on the 'Amount' to enter the amount.
- Repeat as needed if multiple checks need to be deposited.
- Once completed, click on **Continue** then click on **Submit**.

Contact Us

If you have any issues, please call our help desk at 855.245.2267 or 913.288.5400 (service available Monday-Friday, 7:30 am - 6 pm CST.)

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